

**INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
MAHARSHI DAYANAND UNIVERSITY ROHTAK**

Proceedings of the meeting of the Institutional Committee held on 22.05.2019 at 01.00 p.m. in the office of Director, IMSAR, M.D. University, Rohtak

The following members were present:

1. Prof. Satyawan Baroda
2. Prof. Pardeep Ahlawat
3. Dr. Karamvir Sheokand
4. Dr. Jagdeep Singla
5. Dr. Sonia
6. Dr. Garima Dalal
7. Dr. Divya Malhan
8. Dr. Ashok Kumar
9. Dr. Sanjay Nandal
10. Sh. Jitender Rathee
11. Dr. Ekta
12. Dr. Nitu
13. Dr. Sapna

The following resolutions were taken:

Item No.1: The Committee considered and discussed the preparation of Scheme of Examination (CBCS) PG and UG classes and resolved that the concerned co-ordinators will submit the restructured scheme and syllabi in the office.

Item No. 2: The committee considered and discussed that unallotted papers of the odd semester of various programmes of MBA for the academic session 2019-2020 will be distributed among the SRFs and JRFs.

Item No. 3: The committee considered and discussed to start the new course at MDUCPAS, Gurugram. The committee discussed the proposal in detail and committee is in the view that instead of assigning additional responsibility to the existing faculty, the feasibility should be worked out on the basis of full time faculty required for smooth running of the proposed course being run under SFS.

The course objective and learning objective of the papers should be incorporated in the scheme and syllabi of the proposed course.

Item No. 4: The committee considered and discussed about the approval from the AICTE. The committee resolved that a committee has already been constituted in its meeting held on 10.04.2019 under the convenorship of Prof. Neelam Jain. The committee is requested to submit a detailed draft with regard to pros and cons of the AICTE affiliation.

UCC-1386
24/5/16

Any other item:

Item No. 1: The committee considered and resolved that course co-ordinators for each course be appointed to look after the academic and administrative affairs. Further it is also resolved that course co-ordinators be appointed among the professors of IMSAR. The class co-ordinators will co-ordinate with the course co-ordinators for the activities like extension lectures, industrial visit, parents teacher meet, co-curricular activity, conduct of comprehensive viva-voce and practicals etc. The following professors will be the course co-ordinators for the session 2019-2020:-

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|--------------------------|----------------------|
| 1. Prof. Mukesh Dhunna | 2 Year MBA (Hons.) |
| 2. Prof. Neelam Jain | MBA 5 Year Module-II |
| 3. Prof. Rishi Chaudhry | MBA 5 Year Module-I |
| 4. Prof. Satyawan Baroda | 2 Year MBA (B.E.) |
| 5. Prof. Pardeep Ahlawat | 2 Year MBA (Gen.) |

**CHAIRPERSON
INSTITUTIONAL COMMITTEE**

Endst. No. IMSAR/2019/ 1510-19

Dated: 24/5/19

Copy of the above is forwarded to the following for information and further necessary action:

1. All the members of Institutional Committee, IMSAR, M.D. University, Rohtak.
2. ✓ Director, UCC, M.D. University, Rohtak with the request to upload the proceedings on the University website.

**CHAIRPERSON
INSTITUTIONAL COMMITTEE**

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